



Hong Kong General Chamber of Commerce
香港總商會1861

8 April 2020

To: All Users of Certification Services

CO Offices Continue to Operate from 10 am to 4 pm

In view of the uncertainty over the coronavirus pandemic, HKGCC Certification Offices will continue to operate from **10 am to 4 pm** (Monday to Friday) **until further notice**, so as to reduce the risks of infection during peak traffic hours. You are advised to:

- Fully utilize our online platform to submit applications;
- Choose courier services to receive your certified documents; and
- Avoid unnecessary visits to Certification Offices.

Thank you for your understanding and we apologize for any inconvenience caused.

致：簽證服務客戶

簽證辦事處維持在上午 10 時至下午 4 時辦公

由於新冠病毒的疫情尚未明朗，總商會簽證辦事處將維持在上午 10 時至下午 4 時(星期一至星期五)辦公，直至另行通知，以減低客戶和員工在交通繁忙時段感染病毒的風險。我們建議客戶：

- 充份使用我們的網上平台提交申請；
- 選擇速遞服務來接收您的認證文件；及
- 如無必要，避免親身前往簽證辦事處。

敬請理解和體諒。謝謝！

A handwritten signature in black ink, appearing to be 'Thinex Shek', written in a cursive style.

Thinex Shek
Director, Certification