



Hong Kong General Chamber of Commerce
香港總商會1861

To: All Users of Certification Services

CO Offices to Operate from 10 am to 4 pm, 24 March – 3 April

In view of the recent resurgence of COVID-19, HKGCC Certification Offices will adjust business hours from **24 March to 3 April**. We shall operate from **10 am to 4 pm** (Monday to Friday) in this period to reduce the risks of infection during peak traffic hours. You are advised to:

- Fully utilize our online platform to submit applications;
- Choose courier services to receive your certified documents; and
- Avoid unnecessary visits to Certification Offices.

There may be a need to take further measures to safeguard the health of clients and staff without advance notice. Thank you for your understanding and we apologize for any inconvenience caused.

致：簽證服務客戶

簽證辦事處在 3 月 24 日至 4 月 3 日上午 10 時至下午 4 時營業

由於新冠病毒的疫情在近期再度緊張，總商會簽證辦事處將於 3 月 24 日至 4 月 3 日（星期一至星期五）期間調整營業時間，在上午 10 時至下午 4 時維持服務，以減低客戶和員工在交通繁忙時段感染病毒的風險。我們建議客戶：

- 充份使用我們的網上平台提交申請；
- 選擇速遞服務來接收您的認證文件；及
- 如無必要，避免親身前往簽證辦事處。

我們或有需要在未及預先知會客戶的情況下，採取進一步措施，敬請理解和體諒！

Thinex Shek
Director, Certification