



Hong Kong General Chamber of Commerce  
香港總商會1861

30 March 2020

To: All Users of Certification Services

### **CO Offices to Operate from 10 am to 4 pm until 10 April**

In view of the evolving epidemic of COVID-19, HKGCC Certification Offices continue to operate from **10 am to 4 pm until 10 April**, so as to reduce the risks of infection during peak traffic hours. You are advised to:

- Fully utilize our online platform to submit applications;
- Choose courier services to receive your certified documents; and
- Avoid unnecessary visits to Certification Offices.

There may be a need to take further measures to safeguard the health of clients and staff without advance notice. Thank you for your understanding and we apologize for any inconvenience caused.

致：簽證服務客戶

### **簽證辦事處 10 至 4 營業時間延至 4 月 10 日**

由於新冠病毒的疫情持續緊張，總商會簽證辦事處只在上午 10 時至下午 4 時提供服務，暫至 4 日 10 日，以減低客戶和員工在交通繁忙時段感染病毒的風險。我們建議客戶：

- 充份使用我們的網上平台提交申請；
- 選擇速遞服務來接收您的認證文件；及
- 如無必要，避免親身前往簽證辦事處。

我們或有需要在未及預先知會客戶的情況下，採取進一步措施，敬請理解和體諒！

Thinex Shek  
Director, Certification