

日期 : 2017年11月22日  
致 : 商事證明用戶

## 高於十萬美元的發票加簽 須遞交兩類佐證文件

為確保認證制度的完善，由2018年1月2日起，凡發票總值高於十萬美元(或等同)，申請人須遞交兩類佐證文件，例如：廠商/供應商發票、買賣合約、訂單、信用狀或出入口報關等。同時，本會可抽查有關申請或要求申請人提供更多相關資料。

除基本申請費用外，本會將收取每份港幣\$80元的高額發票加簽行政費。

如蒙垂詢，請與客戶服務部聯絡，電話：2395 5515。

### Additional Supporting Document Required for Certification of Invoice Valued Over US\$100,000

To uphold the integrity of certification services, with effect from 2 Jan 2018, application for certification of invoice valued over USD100,000 (or equivalent) must be supported by any two of the following documents: Factory/Supplier Invoice, Contract, Purchase Order, L/C or Import / Export Declarations, etc.

In addition, the Chamber may conduct consignment inspection and request applicants to provide more information that the Chamber deems necessary.

Apart from the normal service fee, a surcharge of \$80 will be imposed on the application of high-value invoice.

For enquiries, please contact our Customer Services Hotline at 2395 5515.



CC Chan  
Director, Certification